



PRE-AUTHORIZED PAYMENT PLAN

Electronic Fund Transfer Form – Residential Rental Payment (BC)

PROPERTY NAME		UNIT#	
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Please complete in full and return this form to Larlyn Property Management (BC) Ltd. It is essential that you attach a VOID cheque from your bank account to ensure the accuracy of the institution, transit and bank account numbers.

<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss	FIRST NAME	INITIAL	LAST NAME	
<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss	FIRST NAME	INITIAL	LAST NAM	
COMPLETE MAILING ADDRESS	CITY	PROV	SUITE NUMBER	POSTAL CODE
TELEPHONE	ALTERNATE TELEPHONE			
EMAIL				

I/We hereby authorize Larlyn Property Management (BC) Ltd. on behalf of the Property/Property Owner to debit my/our account for the amount of my/our monthly rental fees said as rent as of _____, 20__ amounting to \$_____ per month or as increased by proper notice. Each payment shall be treated the same as if I/we had personally issued a written direction authorizing the Property to debit the amount specified from my/our account. This authorization shall remain in effect until cancelled by me/us in writing. I/We further understand that any payments not honoured by my/our bank may be assessed processing fees of \$45.00. Processing fee is subject to change without further notice. Two to five (2-5) business days should be allowed for processing payments by the bank.

ARREARS: Please authorize here for any arrears that you wish to clear on the first processing date: \$_____

I/We direct that payments be taken from the account as detailed on the attached voided cheque:

NOTE: To ensure accuracy, PLEASE attach a sample cheque (or equivalent bank form) marked "VOID"



Forms must be submitted no later than the 25th day of the preceding month. (For example, if you would like payments to start on February 1st, your form would have to be received in our office by January 25th).

Print Name	Signature	Date
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Print Name	Signature	Date
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Please note that for joint accounts, all depositors must sign if more than one signature is required on cheques issued against the account. If signing on behalf of a corporation, please affix corporate seal or attach resolution of signing authority.